



**ST BERNARD'S
PREPARATORY SCHOOL
EARLY YEARS DEPARTMENT**

EQUIPMENT POLICY

ADVENT 2018

St Bernard's Preparatory School

EYFS EQUIPMENT POLICY

Mission Statement

With God as our shelter and Christ as our guide, the mission of St Bernard's Preparatory School is to educate towards love and service to God, each other and the wider community. Through our broad balanced curriculum we will develop an understanding of each faith and the values we share. We will treat each person with respect, knowing we are special and unique.

St Bernard's is part of the St Benedict's family of schools. All schools in the group share a similar Catholic and Benedictine/Bernardine ethos.

Implementation of the policy in our setting

The Headteacher must ensure that:

Staff

- New members of staff, including students and volunteers are made aware of the school's policies, including the EYFS Equipment Policy.

Toys

- All our toys meet the appropriate safety standards and regulations, are appropriate for the children's age and stage of development and are clean and well maintained. We also ensure that toys are clearly labelled and stored in a safe and tidy way. Toys are made accessible to the children where it is safe and practical to do so, to ensure that our pupils are able to make free choices and work or play independently. We choose resources, such as books and toys, which promote positive images of all races, cultures, social backgrounds and abilities. We discourage any toys or types of play that promote gender stereotypes and offer toys that provide sensory experiences to help language development. We supply toys that offer emotional comfort and support to less confident children. We provide enough toys to give children a varied and stimulating range of resources, promoting imagination, fun and flexibility, and encouraging open-ended activities.

Furniture

- We provide enough furniture to create a comfortable and relaxed environment for all the children. All new furniture that we purchase takes into account the age, size, height, physical ability and disability of all the children. Furniture is kept clean and well maintained and meets all the safety standards. All furniture that is not in use is stored safely, not stacked in any way that puts children or staff at risk. Furniture never creates an obstruction to emergency exits.

Other resources

- Tools and equipment such as scissors, staplers, hammers or nails are stored and labelled and children are taught how to handle them correctly and safely. Children are encouraged to collect and save clean and safe recycled household and natural materials to use again. Recycled resources are clearly labeled and stored appropriately.

Applies to

Whole School including Early Years Foundation Stage (EYFS), all staff, peripatetics, clubs and extra-curricular activity providers, volunteers, Trustees, Governors.

Related policies:

EYFS, Safeguarding Portfolio, Health and Safety, Premises Management Document

Availability:

This Policy is available to parents on the website www.stbernardsprep.org or a copy can be requested from the school office.

Monitoring and Review

The Governors will undertake a formal review of this policy for the purpose of monitoring the efficiency with which the related duties have been discharged no later than two years from the date shown below, or earlier if significant changes to the systems and arrangements take place, or if legislation, regulatory requirements or best practice guidelines so require.

Signed by _____

Headmaster _____

Date _____

Chair of Governors _____

Date _____