



## **15 and 30 Hours Early Years Funding Process**

### **Timing**

Applications must be made before the child starts school and ideally as early as possible to ensure we have enough time to process your application.

<b>Your child's birthday</b>	<b>When they can get their hours from</b>	<b>Recommended time to apply</b>
1 September to 31 December	Term starting on or after 1 January	15 October to 30 November
1 January to 31 March	Term starting on or after 1 April	15 January to 28 February
1 April to 31 August	Term starting on or after 1 September	15 June to 31 July

### **Check Your Eligibility.**

#### **2-3 Years Old Funding**

At St Bernard's Prep you can apply for 15 hours funding to start from the term after your child turns **2 years and 6 months** old until the term after their 3rd birthday. Please note we do not enrol children younger than 2 years and 6 months.

Parents who already have a Tax-Free Childcare account can apply for a code for the new 2 years old entitlement at their next reconfirmation point.

#### **3-4 Years Old Funding**

You can apply for 15 hours or 30 hours funding to start from the term after your child's 3rd birthday until the term after your child's 5th birthday.

### **15 Hours Extended Funding Process (2.5 – 3 Years)**

1. To start the application process, you need to apply via the Childcare Choices website - [www.gov.uk/apply-free-childcare-if-youre-working](http://www.gov.uk/apply-free-childcare-if-youre-working) or scan the QR code below. The government will determine your eligibility for 15 hours of funding and provide you with a unique code to prove eligibility.



2. If you face difficulties with the application or lack internet access, call the Childcare Service Customer Interaction Centre on **0300 123 4097**.

3. Once you have a code apply to us directly using the Slough Borough Council Declaration Form which can be found on our website at [www.stbernardsprep.org/admissions/early-years-funding](http://www.stbernardsprep.org/admissions/early-years-funding) or scan the QR code below. We will process this application for you with Slough Borough Council. To be entitled for 15 hours funding with our school your child will have to attend minimum 6 sessions per week and you will be charged an additional 3 hours per week for the term.



### **15 Hours Universal Funding Process (3&4 Years Funding)**

Complete the Slough Borough Council Declaration Form which can be found on our website at [www.stbernardsprep.org/admissions/early-years-funding](http://www.stbernardsprep.org/admissions/early-years-funding) or scan the QR code below. We will process your application for you with Slough Borough Council. To be entitled for 15 hours funding with our school your child will have to attend minimum 6 sessions per week so you will be charged an additional 3 hours per week for the term, please see our fees page at [www.stbernardsprep.org/admissions/fee-structure](http://www.stbernardsprep.org/admissions/fee-structure) for a breakdown of the fees this academic year.



## **30 Hours Extended Funding Process (3&4 Years Funding)**

1. To start the application process, you need to apply via the Childcare Choices website - [www.gov.uk/apply-free-childcare-if-youre-working](http://www.gov.uk/apply-free-childcare-if-youre-working) or scan the QR code below. The government will determine your entitlement for 30 hours of funding and provide you with a unique code to prove eligibility.



2. If you face difficulties with the application or lack internet access, call the Childcare Service Customer Interaction Centre on **0300 123 4097**.

3. Once you have a code apply to us directly using the Slough Borough Council Declaration Form which can be found on our website at [www.stbernardsprep.org/admissions/early-years-funding](http://www.stbernardsprep.org/admissions/early-years-funding) or scan the QR code below. We will then process this application for you with Slough Borough Council. To be entitled for 30 hours funding with our school your child will have to attend full time which equates to 37.5 hours per week, so you will be charged an additional 7.5 hours per week for the term, please see our [www.stbernardsprep.org/admissions/fee-structure](http://www.stbernardsprep.org/admissions/fee-structure) on the website for a breakdown of the fees this academic year.

