



**ST. BERNARD'S PREPARATORY SCHYOOOL**

**HAWTREY CLOSE, SLOUGH SL1 1TB**

**Telephone: 01753 521821 Email: [Head@stbernardsprep.org](mailto:Head@stbernardsprep.org)**

**Registration Form** [to be completed by parents or guardians]

**PLEASE USE BLOCK CAPITALS**

Last name of child: \_\_\_\_\_  
(as recorded on birth certificate or change of name deed)

First name(s) (in full): \_\_\_\_\_

Name generally used: \_\_\_\_\_

Date of birth: \_\_\_\_\_ Boy ☐ Girl ☐

Position in Family (e.g. 3<sup>rd</sup> of 4 children) \_\_\_\_\_

Copy of Birth Certificate supplied ☐ Copy of Baptismal Certificate (if applicable) ☐

Nationality: \_\_\_\_\_ Religious Denomination: \_\_\_\_\_

Please state first language if not English \_\_\_\_\_

Year Group (e.g. Year 1) \_\_\_\_\_

Nursery Registration for: Full time: \_\_\_\_\_ Part time: \_\_\_\_\_

Days required \_\_\_\_\_

Present and previous school's (if any) \_\_\_\_\_

Proposed entry date: Term: \_\_\_\_\_ Year: 20\_\_\_\_\_

Names and addresses of schools previously attended (with dates) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Please attach a  
passport size  
photograph

Special home circumstances of which we may need to be aware \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Parents' Details:

	Mother's Details	Father's Details
<b>Title:</b>		
<b>Last name:</b>		
<b>First Names:</b>		
<b>Address:</b>		
<b>Postcode:</b>		
<b>Occupation:</b>		
<b>Nationality:</b>		
<b>Home tel:</b>		
<b>Work tel:</b>		
<b>Mobile:</b>		
<b>E-mail</b>		
<b>Emergency contact:</b>	<b>1</b>	<b>2</b>
<b>Name:</b>		
<b>Tel:</b>		
<b>Email:</b>		

Does your child suffer from any condition that may require our attention? \_\_\_\_\_

Does your child have any special educational needs or learning difficulties? \_\_\_\_\_

At what age do you plan that your child should leave St. Bernard's School? \_\_\_\_\_

Please give an outline of your child's other hobbies or interests: \_\_\_\_\_

Please give any other information that you consider to be relevant: \_\_\_\_\_

Please mention here the names of any other members of the family attending the school or registered for entry, or any other connection with the school: \_\_\_\_\_

Do you wish to make use of the Government's Provision of Funded Learning, giving you up to 15 hours a week (term time only) of free tuition for 3 and 4 year olds? \_\_\_\_\_

Those children entering the school between the ages of 6+ and 9+ will be expected to have reached a standard of attainment appropriate to their age, and, to show promise of sufficient ability to cope with our curriculum. Each child is assessed individually and offers of places will follow this procedure:

Early registration is recommended. Offers of places are subject to availability and the admission requirements of the school at the time offers are made. A copy of the current edition of the standard terms and conditions will be supplied on request. We have a strong, active 'Friends of Prep School' (FOPS) organisation through which there are many events and activities put on for the pupils during the year, and we feel it is a valuable part of the school community. All parents will be deemed members of the 'Friends of Prep School' organisation. From time to time the school promotes its pupils achievements and activities within the school in local newsletters and publications.

- Please tick if you do **not** give your consent to use any photograph that includes your child for promotional activities. ☐

Some images may be selected for use on the School's website. The school undertakes its responsibility to protect the identity of its pupils with great care and surnames and private information are never published on the net.

- Please tick if you do **not** give your consent to use any photograph that includes your child on the school's website. (Please contact the Registrar if you have any further queries about this.) ☐

### Declaration

- I/We have carefully read the school prospectus and all attached general rules and conditions relevant to my/our son/daughter's admission. I/We agree to support the general rules and conditions as described. Furthermore I/we agree to be bound by and adhere to rules regarding advanced fee paying and that in the absence of one full term's notice of removal in writing, a term's fees will be payable.
- I/We request that my/our child be registered as a candidate for admission to St. Bernard's School and enclose a cheque for £550 (payable to St. Bernard's School). This covers the Registration Fee of £50 which I/we understand is not refundable and the deposit of £500. The deposit of £500 will be deducted from the first terms fees. I/we understand that this deposit is also non-refundable if I/we do not subsequently take up the offer of a place.
- If we register our child as a prospective pupil in the Early Years Foundation Stage, which forms an integral part of the School, I/we undertake that our son/daughter will proceed to the School.
- In the event that our child is offered a place at the School, such as offer will be subject to the School's terms and conditions for the provision of educational services, which will bind us in the event that I/we accept the place.
- I/we have completed and attached the medical questionnaire for new pupils.

- I/we confirm that any and all information that I/we have provided to St, Bernard's Preparatory School in respect of my/our son/daughter is true, accurate and complete in all material respects. And I/we accept responsibility for all fees incurred.
- I/we agree to support the school in maintaining its ethos as set out in this prospectus and in maintaining good standards of behaviour and conduct. I/we have been advised that a complaints procedure is available at the school office, as are all the other school policies.

Father/Guardian(Signed)..... Date.....

Please print name in full .....

Mother/Guardian: (Signed)..... Date.....

Please print name in full.....

*If applicable, both parents/guardians and persons responsible for the payment of fees should sign and return this form, together with the Registration Fee, to the School Secretary at the address below.*

*Data Protection. We understand also that the school (through the Head, as the person responsible) may obtain, process and hold personal information about our child including information such as medical details, and we consent to this for the purposes of assessment and, if a place is later offered, in order to safeguard and promote the welfare of the child.*